

Policy Title:

Behaviour Policy 2016

1 Rationale:

At DBSJP we believe that good behaviour is essential for an effective learning environment in which all students are given the opportunity to achieve. We seek to create a caring and inclusive environment which encourages and reinforces good behaviour.

We acknowledge that our parents and wider community expect good behaviour as an important outcome of the educational process.

Our approach is closely aligned to the KHDA requirements that guide the principles and practice in all Dubai schools.

2 Aims:

- To ensure the safety of staff and students
- To create an environment conducive to learning and to ensure that all children are involved and value their learning experiences.
- To work alongside parents to foster positive character development that cultivates productive citizens

3 Policy Statement:

3.1 Positive Student Recognition

All students enjoy receiving recognition for expected behaviour. Students respond better when they are encouraged and rewarded for positive behaviour and actions. Once students realize that positive behaviour brings about positive recognition, they are more likely to behave appropriately. Choosing to act in a positive and responsible way results in positive consequence.

3.2 Discipline Plan:

At DBSJP teachers and other adults manage the behaviour of students in and around the school, address any inappropriate behaviour themselves, prior to referring students to senior staff. Any disciplinary action will be in compliance with all KHDA and UAE laws, policies, and guidelines. A corporate responsibility around school is expected from all staff.

In the classroom, students who choose to act inappropriately will receive a sanction. A hierarchy of consequences for first and minor offences will be implemented (For Primary see Appendix 2. For Secondary see Appendix 3). Students will have the choice to learn from mistakes and to not commit a similar action. Any 'time-out' imposed, (missed break / detention) becomes part of a reflective process, where children are given the chance to learn and discuss their negative actions with staff.

Serious and repeated behaviour incidents will be recorded on the schools ISAMs system. Recording of all meetings with parents to discuss behaviour concerns must be kept in a behaviour file in the classroom. Each file will have a copy of the behaviour policy, a copy of appendix 4 which is used to record detentions and finally a copy of appendix 5 which is used to keep records of all discussions. Records will be available for future access and to the Discipline Committee.

3.3 Serious Misconduct

In cases of serious misconduct a student will be immediately removed from the classroom and referred to a senior member of staff and to the Discipline Committee.

3.4 Exclusion

In extreme circumstances where all other options have been exhausted, and the student continues to cause a health and safety risk to others, exclusion or non re-enrolment will be considered by the Discipline Committee. Acts of severe violence and aggression will generally be grounds for exclusion. The KHDA guidelines on exclusion will be closely adhered to.

4 Roles and Responsibilities:

4.1 Student Rights and Responsibilities:

All DBSJP students are expected to honour and practise their student rights and responsibilities.

All students have the right to:

- Be provided with a high quality education without being negatively affected by others' behaviour
- Be safe and respected in a welcoming school environment with no physical punishment
- Be treated with respect and fairness by teachers, staff, and fellow students
- Be provided with appropriate educational activities that promote individual talents, abilities, and potential
- Be recognized for good behaviour in class and while at school
- Be supported in how to change misconduct into positive student behaviour
- Be supported by parents, guardians, or designated members at school meetings about behaviour

All students are responsible for:

- Developing positive relationships and values
- Following all policies, rules, and regulations set forth by DBSJP
- Following the Student Code of Conduct and Student Rights and Responsibilities
- Engaging as active learners and contributing and participating positively to the learning environment
- Contributing to the school community and acting as ambassadors of the school
- Contributing to and promoting a positive school environment

4.2. Expected Student Behaviour

- Students are expected to behave appropriately in a learning community and to adhere to the policies and procedures established.
- Students should come to school ready to learn. They should be punctuality both at beginning of day and for the start of every lesson.
- They should be respectful, responsible, and be prepared to work hard.

The expected student behaviours are articulated in appendix 1 forming part of this policy and will be formally taught and encouraged at school.

4.3 Teachers and other staff

The classroom teacher is responsible for managing behaviour in the classroom. Each teacher has a classroom behaviour plan consistent with this policy. The plan includes classroom rules, expectations, and consequences.

As a matter of course, all staff within the school use encouraging language, praise and positive reinforcement both in lessons and around the school, so that positive behaviour is instantly recognized and positively rewarded. Strategies agreed are applied by all, as consistency is the key. All staff are expected to act as role models of professional, courteous behaviour.

4.4 Parents are:

- Asked to encourage students to follow the school rules and behaviour expectations.
- Expected to respond quickly to a request to attend the school for a meeting about behaviour.
- Asked to follow-up on behaviour concerns at home and to implement the suggested consequences
- Expected to act as good role-models for their children
- Asked to inform the school if there are any circumstances that may affect their child's behaviour
- Expected to support any disciplinary action taken by the school and to ensure their child understands that school and home are working together and are in agreement.

5 **Applicable to:**

All students, academic, administration and support staff of the school community

6 **Related Documents**

Physical Restraint policy
Parent School Contract
Student code of conduct
Teacher code of conduct
School ethos and vision

7 **Implementation Date:** September 2016

Appendix 1

Expected Student Behaviour

Students are expected to behave appropriately for a school setting. Students should come to school ready to learn. They should be respectful, responsible, and prepared to work hard. The staff will prepare students to be contributing citizens by providing encouragement, support, and rich and varied opportunities for academic achievement.

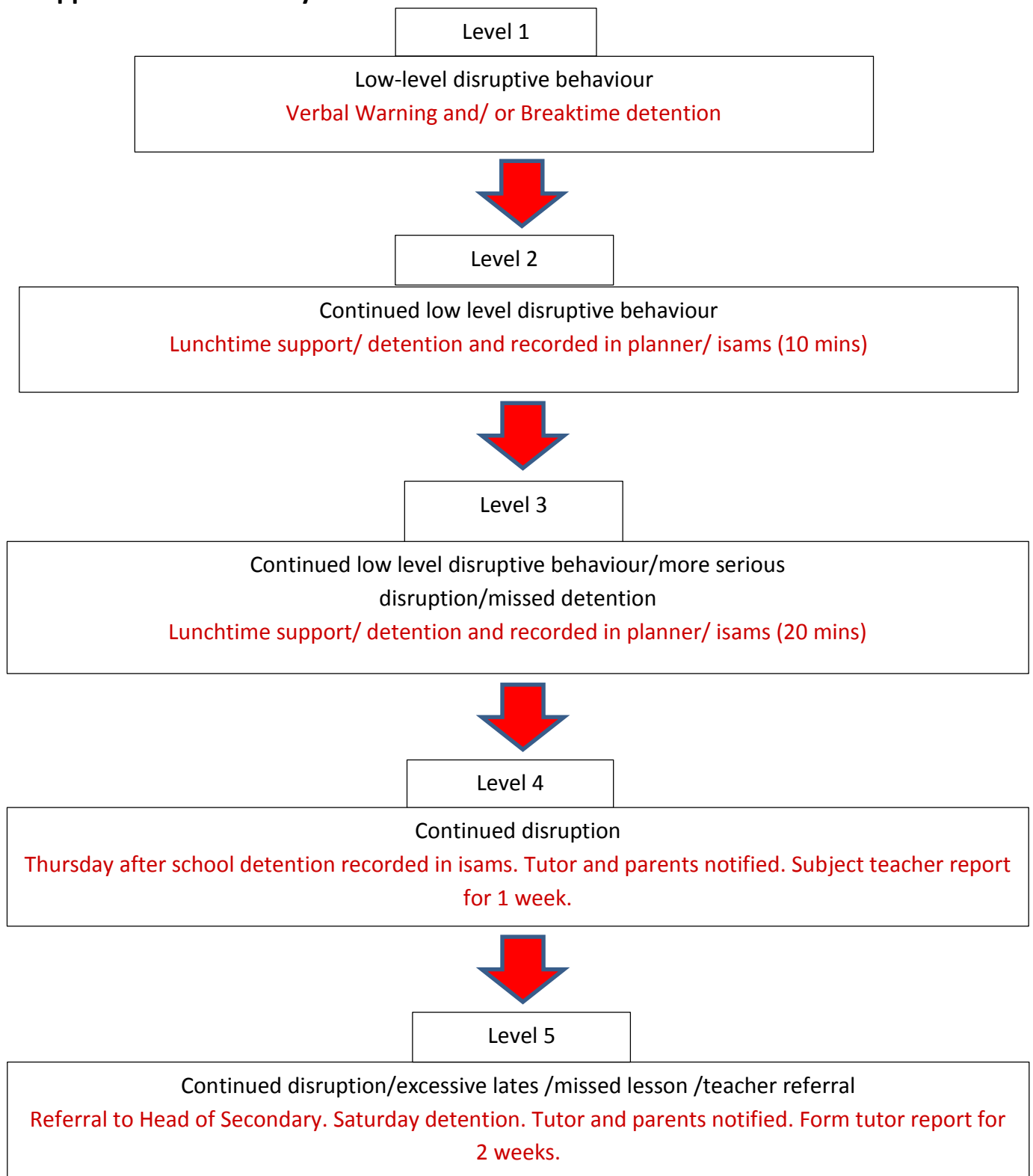
Expected Behaviours	What does it look like?
<p style="text-align: center;">Be Respectful</p> <p style="text-align: center;">-----</p> <p style="text-align: center;"><i>Treat others the way I want to be treated</i></p>	<ul style="list-style-type: none"> • Check my voice level • Show courtesy and good manners • Use respectful and appropriate language • Follow adult directions • Smile as a silent greeting to others
<p style="text-align: center;">Be Safe</p> <p style="text-align: center;">-----</p> <p style="text-align: center;"><i>Make sure my actions are safe for everyone</i></p>	<ul style="list-style-type: none"> • Keep hands, feet, body, and objects to myself • Always walk in the building and on walkways around school • Settle conflicts in a positive manner • Ask an adult if I need help • Report people/situations that appear unsafe • Report bullying that you see or experience • Do not bring, hold or play with unsafe objects or weapons • Follow safety rules and procedures
<p style="text-align: center;">Be Productive</p> <p style="text-align: center;">-----</p> <p style="text-align: center;"><i>I come to school ready to learn</i></p>	<ul style="list-style-type: none"> • Keep a positive attitude • Be persistent • Focus attention • Follow directions and use time wisely • Take care of materials • Clean up after myself • Help • Be on time • Come prepared for class (materials, homework, etc.)

Appendix 2 - Primary

Every class has a behaviour chart displayed with children's names on pegs and/or photos. Children begin each day at 'Fresh start' and we encourage them to move up the chart to gain rewards (house points). If a child is not behaving as appropriate, their name is moved down the chart, starting with a verbal warning, and ending with loss of playtime. More serious behaviour is also logged onto ISAMS. There is a formal behaviour system (see below) which outlines the above.

Level	What will happen	Who is responsible
1	Verbal warning given Name/photograph is moved to the verbal warning sign	CT
2	First formal warning given Name/photograph is moved to the first warning sign	CT
3	Second warning is given Name/photograph is moved to the timeout sign 10mins detention given during playtime (if this is given after playtime then the detention is given the following day).	CT All detentions to be logged in a class detention file (this must be stored in a class file see appendix 3 for proforma) Parents are informed in the school diary
4	Third warning given Child is sent to the year leader for the rest of the lesson	CT/Year leader Behaviour is logged onto ISAMS Parents spoken to verbally by CT on the same day
5	If there is a second incident where the same child is logged onto ISAMS in the same month then they are sent to the DH	DH Parents invited in for a meeting with DH
6	Third incident of child being put onto ISAMS in the same month	Child is sent to HoP Parents invited in for a meeting with HoP Child is put on a 2 week daily report
7	Fourth incident of child being put onto ISAMS in the same month	Child sent to HoP Parents invited in for a meeting Child is removed from class to work alongside the HoP/DH for 2 days, continues on a daily report and is referred to the Behaviour committee

Appendix 3 - Secondary



Appendix 4

Date	Name of Child	Lesson detention was given in	Detention given by	Reason

Appendix 5

Record of conversation with parents

Date:	Class:	Child's name:
Present:		
Bullet points of discussion		
Actions agreed		

