

YOUR FUTURE

Begins at DBSJP



**DUBAI
BRITISH
SCHOOL**
JUMEIRAH PARK

*Welcome to Dubai
British School
Jumeirah Park*

Welcome From the Principal



Dear Parents,

I would like to personally welcome you and your family to Dubai British School Jumeirah Park (DBSJP), a Taaleem school.

Founded in 2015, DBSJP has established itself as one of the leading British schools in the region, offering a broad and balanced education to children aged 5 to 18 from all around the world. We are a unique school that places the wellbeing of our students and the interests of our community at the heart of everything we do. It is our goal to ensure that every DBSJP student is given the tools to make a positive difference during their time with us and beyond – to their own life and to other's lives. Under the shared Dubai British School's vision of "Enjoy, Aspire, Achieve", we provide the facilities, resources and inspiration in which students are able to enjoy their schooling experience, have high aspirations for all that they do and ultimately achieve their life goals.

We achieve this through our extensive, balanced and ambitious curriculum. We place an equally significant value on sports, the expressive arts and enrichment opportunities, as well as the highest standards of academic teaching across all subjects and key stages. Our staff and students operate in an atmosphere that promotes self-confidence, excellence and celebrates success. Our school encourages our young people to realise, reach for and ultimately fulfil their aspirations and ambitions.

Our global partnerships ensure that all experiences are rich and rewarding, both within the classroom and within our world-class Expressive Arts, sporting and extra-curricular programmes. We believe in engaging with our community, listening carefully to their needs and responding rapidly to them. This has led us to the enviable position of being recognised, by many, as Dubai's most successfully launched premium British school in recent years.

Schools are often talked about as being 'happy places', but DBSJP is made up of happy people – happy to be respected, valued, appreciated and given every opportunity to succeed in a way that is meaningful to them.

I look forward to seeing you soon.

Yours Sincerely,

Rebecca Coulter
Principal



Enjoy . Aspire . Achieve

Mission Statement & Values



Enjoy . Aspire . Achieve

MISSION STATEMENT

Dubai British School Jumeirah Park is a safe and happy community where achievement and effort are celebrated. Embracing local and modern British values, we strive to inspire and challenge young minds in a supportive and tolerant International environment. We believe in supporting all members of the community to develop the necessary life and learning skills to thrive in an ever-changing global world.



VALUES

DBSJP provides children with the foundations for a happy, purposeful life, celebrating them as individuals and giving them the encouragement to fulfil their own potential within an inspiring, inclusive and supportive community. Our values (Equality, Determination, Friendship, Courage, Integrity, Inspiration, Respect, and Excellence) permeate all areas of our school and we also develop childrens learning skills through a range of programmes (UR Strong and Positive Education).

Equality

Determination

Friendship

Respect

Courage

Integrity

Inspiration

Excellence



SIGN THE PARENT-SCHOOL CONTRACT

Before the first day of school, you will have to **sign the Parent-School Contract**. There are three ways to sign the contract:

A. **At the Admissions Office**, you wish to **sign the contract manually** on the signature pad, you can visit the Admissions Office from 8:00 am to 3:30 pm to complete the process.

B. **Using the KHDA app** you can follow the instructions below to **sign it on your computer or mobile phone**:

1. Press the link in the message or download the KHDA App by visiting either the [Apple Store](#) or [Google Play](#).
2. Register as a new parent. Enter your Emirates ID or mobile number and click 'get password'; a one-time passcode will be sent to you both by SMS and email (those used to register your child last year – please check that you are using the correct parent's details)
3. Choose your own new password when prompted; write this down in a secure place so that you have it for the future
4. Once you are logged in, you will be able to see your child/children on the home screen. Select your child and follow the on-screen instruction to sign the full contract for the 2022/23 Academic Year.

If you have more than one child, you will need to sign the KHDA Parent School Contract for each child.

C. **Using the DubaiNow app**. Create an account or login, select the Education section, and click the School Contract option and follow the instructions.



School Calendar

2023/2024



School Dates for Parents 2023-24

TERM 1	
Orientation for new DBSJP students	Friday 25 th August 2023
First day of Term 1 for all students	Monday 28 th August 2023
PD Day for teachers / DL for students	Monday 16 th October 2023
Mid-term break	Tuesday 17 th to Friday 20 th October 2023
PD Day for teachers / DL for students	Monday 23 rd October 2023
Commemoration Day & National Day*	Friday 1 st December 2023
Last Day of Term 1	Friday 8 th December 2023
Winter Break	Monday 11 th December 2023 to Monday 1 st January 2024

TERM 2	
PD day for teachers / DL for students	Tuesday 2 nd January 2024
First day of Term 2, classes resume	Wednesday 3 rd January 2024
Mid Term break	Monday 12 th to Friday 16 th February 2024
Last Day of Term 2	Friday 22 nd March 2024
Spring Break	Monday 25 th March to Friday 5 th April 2024
Ramadan- reduced hours*	Monday 11 th March to Tuesday 9 th April 2024

TERM 3	
PD day for teachers / DL for students	Monday 8 th April 2024
Eid Al-Fitr- school closed*	Tuesday 9 th to Friday 12 th April 2024
First day of Term 3, classes resume	Monday 15 th April 2024
PD day for teachers / DL for students	Friday 14 th June 2024
Eid Al Adha*	Monday 17 th & Tuesday 18 th June 2024
Last Day for students	Friday 5 th July 2024

*Islamic holidays subject to change

School timings

Year 1 to Year 6

Monday to Thursday

Lessons start: 08.15 am
(Flexi drop off 07.45 to 08.10)
Pick up: 14.40 pm
**ECA Programme: 14.40 pm -15.30 pm

Friday

Lessons start: 08.15 am
(Flexi drop off: 07.45 to 8.10)
Pick up: 11.35 pm -11.45 pm

**These timings are effective when ECA starts.

Break Time

Please ensure your child has their school hat and water bottle for break time.
'No hat, no play' strict policy for Primary .

School Meals

At DBSJP, we believe in a healthy and balanced lifestyle for our students.
You have 2 options:



Please ensure that the lunch you provide for your child is healthy.

The following items are not allowed:

- chocolate of any kind, included spreads and yoghurt,
- sweets,
- pork,
- nut products,
- crisps or
- fizzy drinks.

Year 7 to Year 13

Monday to Thursday

Lessons Start: 08.45 am
(Flexi drop off from 08.30 to 8:45)*
Pick up: 15:30 pm
**ECA Programme: 07.45 pm - 08.30pm

Friday

Start: 08:30 am
(Flexi drop off from 08.15 to 08.30)
Pick up: 12.00 pm

*For those not attending ECAs.

Morning Break - 15 minutes.

Lunch break- 45 minutes.



Our on-site canteen is run by Leela's Lunches, offering students healthy and comprehensive meals, snacks and beverages, including a 3 course healthy lunch.

From Year 1 to Year 5 they can opt for a termly daily in-class, meal plan.

From Year 6 can either sign up for the termly meal plan option (as above) or add credit to their individual cashless card account.

For further information please contact them at info@leelaslunches.com.

Uniforms

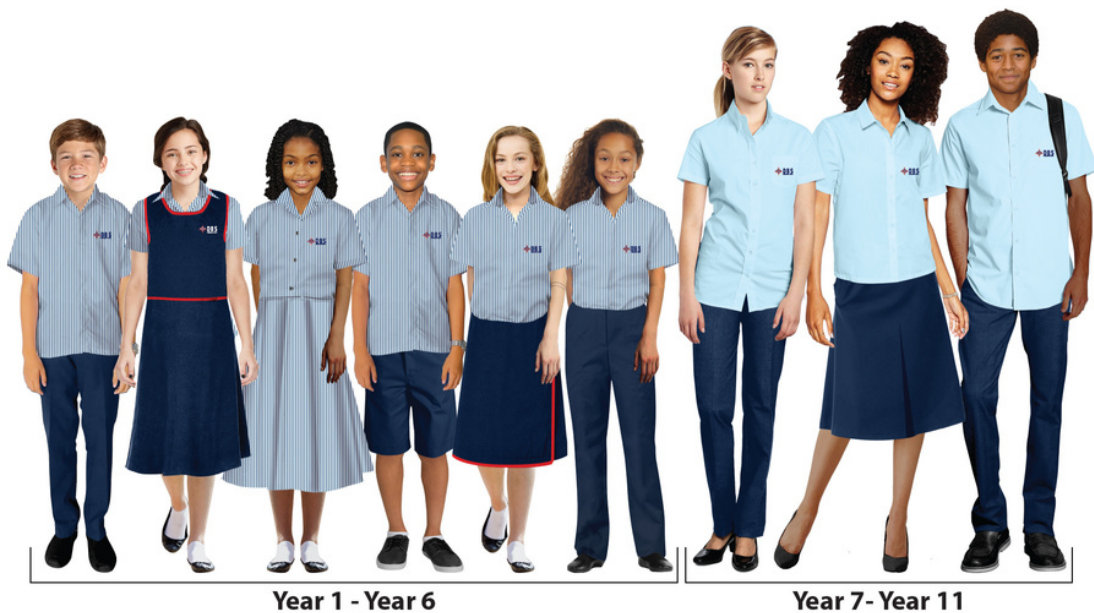
FORMAL UNIFORM YEAR 1 TO YEAR 11

Uniforms are available for purchase from ZAKS at their Al Barsha store, [store location](#), or view [online](#).

Store opening times are Saturday to Thursday, 10 am to 7.30 pm. Tel +971 (0)4 379 2575.

We ask that all students use the official school bag and book bag which are available from ZAKS. Trolley bags are not allowed.

Parents should also ensure that all belongings, including lunch boxes and drink containers are clearly labelled with their child's full name.



FOOTWEAR:

Shoes can be bought elsewhere but have to comply with our requirements for footwear – black, formal shoes only. No trainers please (only to be worn during PE lessons).



Boys - Acceptable Footwear



Girls - Acceptable Footwear

Uniforms

COMPULSORY UNIFORM LIST YEAR 1-6

- Unisex striped shirt
- Bermuda shorts (boys)
- Pinafore (girls - optional - winter wear)
- Dress (girls - optional)
- Skort (girls - optional)
- White or navy socks
- Navy blue jumper (boys and girls - optional)
- Shoes should be of a formal style, black in colour; no training shoes, flimsy ballet type shoes or other casual wear

GIRLS CAN CHOOSE FROM EITHER OF THE FOLLOWING

COMPULSORY UNIFORM LIST YEAR 7-11

- Skyblue shirt with DBSJP logo on pocket
 - Skyblue blouse with DBSJP logo on the chest/full sleeve option (made-to-measure)
 - Navy trousers
 - Navy trousers/ pleated skirt for girls
 - Navy blue jumper (boys and girls - optional)
 - Business attire for Sixth Form students
- Shoes should be of a formal style, black leather in colour: no training shoes, flimsy ballet type shoes or other casual wear.

ACCESSORIES:

- Bag navy cap
- Back pack (NB not a suitcase on wheels)
- Socks white/sport socks
- Shoes (black/white) with non marking soles
- Navy sweater with DBSJP logo

SPORTS KIT & HOUSE BADGES:

Sports kit is compulsory for all students. These along with PE bags can be purchased through Magrudy's in Motor city 04 344 4193.

Please visit [Magrudy's website](#) or you can view the [store locations](#).

COMPULSORY UNIFORM LIST:

- T-shirt with DBSJP logo with matching shorts
- Trainers with non marking soles
- Sports specific socks
- One piece Swimsuit (girls)
- Swimming trunks (boys)
- Swimming Cap
- Flip flops
- Googles



UNIFORM GUIDELINES FOR SIXTH FORM:

Sixth Form students are expected to support Dubai British School Jumeirah Park by wearing “approved business attire” smartly and in the spirit of the business environment. Sixth Formers are role models for younger pupils and the way they dress is very important to the whole school. Expectations are based around the type of clothes and appearance that would be accepted in the workplace.

Trousers, Skirts, Dresses, Jumpers and Blazers:

Either plain/one colour only (black, navy, grey), or predominantly black, navy or grey with understated, traditional pattern (herringbone, light pinstripe).

For boys: smart full-length trousers.

For girls: Smart full-length trousers, smart skirt, knee-length or below the knee or dresses, with capped, short or long sleeves and a respectable neckline, knee-length or longer.

Shirts:

White/cream, pale/pastel colours only, either plain, with a light stripe, or understated, traditional pattern.

For boys: collared shirt, short or long-sleeved, suitable for wearing with a tie, to be tucked in.

For girls: smart formal blouse or collared shirt, short or long-sleeved but not sleeveless, with a fairly high neckline.

Shoes:

Plain black/brown formal shoes. Girls can wear low heels.

Optional:

- Tie, solid coloured or with understated, traditional pattern
- Plain belt with modest buckle
- Long-sleeved jumper or cardigan, finely knit
- Jacket or blazer

Jewellery, Piercings, Make-up and Hairstyles:

- Stud earrings
- 1 plain bracelet, 1 plain necklace, 1 ring (flush), 1 watch
- Clear nose or cartilage piercing
- Make-up should be subtle and natural, and nail varnish may be worn but colours must be subtle and natural*

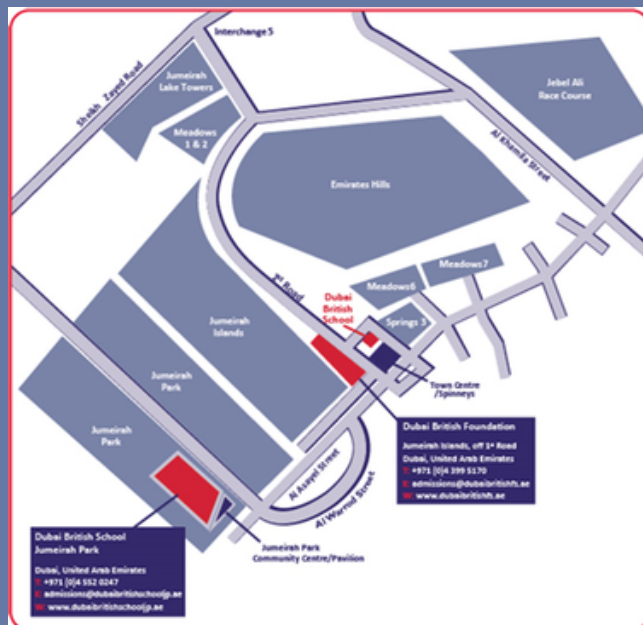
Hair should be neat and tidy at all times, and hair colour should be on the natural colour spectrum*

Transport

PICK UP AND DROP OFF

DBSJP has two entrances for pedestrians at either side of the school which offer a safe route into the play areas. Please park cars correctly in the spaces around the perimeter of the school and neighbouring roads.

For quick dropping off at school we have a 'drop and go' system that will be explained in the student welcome pack that will be shared shortly with you.



BUS SERVICES:

We have contracted Arab Falcon Bus Rental LLC, an RTA approved company to offer the school bus service. Parents should deal directly with the bus company for all reservations and bus affairs. For more information, please visit our website or see the below contact details.

Contact Person: Farah Shah, Transport Manager

Email: farah@arabfalcondubai.ae

Mobile +971 (0) 50-1107063

Website: www.arabfalcondubai.ae



Tuition Fees



FEE BREAKDOWN

YEAR GROUPS	TERM 1 FEES	TERM 2 FEES	TERM 3 FEES	TOTAL
YEAR 1 & 2	23,880	17,910	17,910	59,700
YEAR 3 & 4	25,120	18,840	18,840	62,800
YEAR 5 & 6	26,780	20,085	20,085	66,950
YEAR 7	28,840	21,630	21,630	72,100
YEAR 8-12	30,900	23,175	23,175	77,250

REGISTRATION FEE

Once a place is offered, a non-refundable Registration Fee of AED 4,000 is required to reserve the seat until full tuition payment is made. This fee is deductible against First Term Tuition Fees.

SIBLING DISCOUNT

There is a sibling discount of 10% on tuition fees for the third (youngest) and subsequent children in each family, paying full fees, for the academic year, attending any Taaleem school in Dubai.

SEN/ EAL/ILSA:

Special Education Needs Students requiring the support of a specialist SEN/EAL/ILSA will be supported by the school in appointing one. Please contact our inclusion team for further details.

EXAM FEES:

There may be an additional fee for external examinations in line with other private and international schools. Please refer to the 'Examinations Guidebook for Students and Parents' that will be issued at the start of the academic year, for further information.

RE-REGISTRATION FEE

Re-registration Fee of AED 2,000 - for returning students / re-admissions into the following year. This amount is credited against Term 1 fees.

SCHOOL REPORTS:

According to the KHDA, the school reserves the right to withhold any reports until fees have been paid in full.

FINAL RESULTS:

According to the KHDA, the school reserves the right to withhold the final results and abstain from issuing transfer certificates until settlement of all school fees is made.

Tuition Fees

KHDA CHARGES

Students transferring within Dubai schools, there is a KHDA administration fee of AED 120 for each student. This fee is collected on behalf of the KHDA by the receiving school.

Tariff for the following KHDA services as stipulated by KHDA:

- Request for student Education Continuation Certificate for visa renewal (AED 120)
- Request for student leaving form for the students who are leaving Dubai (AED 120)
- Request for student transfer between private schools (within the stipulated time frame)
Student transfer (AED 120)
- Request for student transfer between private schools (after the stipulated time frame)
Student transfer (AED 520)
- Request for attestation of student certificate or report card (120 AED).
- Issuance of 'To whomsoever it may concern' certificate for matters related to School – Attestation (AED 120)
- Issuance of 'To whomsoever it may concern' certificate for matters related to Students - Academic History (AED 120)
- Request to change student data at the Authority - Student exam grade amendment (AED 120)

In case any of the above services are required, please make payment of the respective amount with our school accounts office before collecting the document listed above.

TUITION REFUND POLICY

Notice of student withdrawal and application for a tuition refund at the request of the parent/guardian must be made in writing to the School Principal. In the cases of both existing and new students, deposits and fees will not be refunded if students choose not to return to school for the next academic year or choose not to take the offered places. However, a school may choose to refund the deposit under special circumstances. KHDA regulations govern the school tuition refund policies outlined below:

I. Student withdrawal prior to the start of the academic year:

If the student has NOT attended ANY classes, the balance of the first-semester fee paid is refunded minus any registration fee made for placing the student on the school's official class list. This refund is subject to approval by the Principal and in compliance with the KHDA rules.

II. Student withdrawal during the school term:

Fees will be charged for one full month if a student attends school for two weeks or less. Fees will be charged for two full months if a student attends school for more than two weeks and less than one month. Fees will be charged for the three full months if a student attends school for more than one month.

Useful Information

SCHOOL POLICIES:

Please note that the below school policies are available on the school's [website](#).

- [Anti-bullying Policy](#)
- [Admissions Policy](#)
- [Behaviour Policy](#)
- [Child Protection and Safeguarding Policy](#)
- [Food Policy](#)
- [Home Learning Policy](#)
- [Inclusion Policy](#)
- [Student Attendance and Punctuality Policy](#)
- [Taaleem Feedback and Complaint Policy](#)
- [Uniform Policy](#)
- [BYOD Policy](#)



USEFUL CONTACTS:

- Primary Reception:
 - Phone: +971 (0)4 552 0247 - Ext 625/601
 - Email: primaryreception@dubaibritishschooljp.ae
- Secondary Reception:
 - Phone: +971 (0)4 552 0247 - Ext 653/600
 - Email: secondaryreception@dubaibritishschooljp.ae
- Admissions: admissions@dubaibritishschooljp.ae
- Registrar: registrar@dubaibritishschooljp.ae
- Accounts: accounts@dubaibritishschooljp.ae
- Clinic/Nurses:
 - Primary nurse: +971 (0)4 552 0247 - Ext 608
 - Secondary nurse: +971 (0)4 552 0247 - Ext 633
 - Email: nurse@dubaibritishschooljp.ae
- PA to Principal: pa@dubaibritishschooljp.ae
- PA to Head of Primary: papriamary@dubaibritishschooljp.ae
- PA to Head of Secondary: pasecondary@dubaibritishschooljp.ae
- ISAMS Coordinator: isams@dubaibritishschooljp.ae
- ECA Coordinator: ecaadmin@dubaibritishschooljp.ae
- Marketing and Communications: marketing@dubaibritishschooljp.ae
- Leela's Lunches: info@leelaslunches.ae
- Arab Falcon Bus Services: farah@arabfalcondubai.ae

Communication at DBSJP

SOCIAL MEDIA:

Please feel free to follow our Facebook/Instagram/Twitter and YouTube channels by scanning the QR codes for regular updates regarding school activities and school stories.



ALUMNI

Please note, that although WhatsApp is commonly used by parents to arrange play-dates etc, please note that this is not an official form of communication and the information shared may not be accurate.